



TOWN OF CALABASH, NORTH CAROLINA

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Inspection Department Information Sheet

Removal of Single/Double Wide Mobile Homes/Trailers

Step 1

Call the Brunswick County Tax Administration Office (910 253-2829 or 1 800 527-9001) to inquire about a "Moving Permit." Any taxes owed must first be paid before the permit can be completed (this information can be verified on the telephone). The owner must go to the Government Complex to complete the paperwork. The tax office is located in the David R. Sandifer Building, 30 Government Center Drive, NE, Bolivia, NC. Tax administration staff will need to know the name of the contractor moving the trailer.

Step 2

- Obtain a Demolition Permit Application from the Town of Calabash. (\$50 fee)
- Contact BEMC to have electric service disconnected. (800 842-5871)
- Contact the County Utilities Department to disconnect water service. (910 253-2655)

Step 3

When discussing the removal of the trailer with a contractor, discuss details concerning the removal of the trailer to the county land fill. (There is a land fill fee)

Step 4

After the trailer has been removed:

- If applicable, have any raised concrete pads removed.
- Insure that all debris has been removed - debris associated with the trailer as well as any weeds, grass, undergrowth or other debris.

Step 5

Contact the Town of Calabash Inspections Department to schedule a final inspection. (Failure to do so could result in a \$75 penalty)

The following list includes, but is not limited to, contractors who can be contacted to remove a trailer:

- Hyatt Construction, Kenneth Hyatt, (843) 663-4141
- Brunswick Trucking, Gerrin Hughes, (910) 287-4285
- D & S Enterprises, Steve Prescott, (910) 616-5162