



**TOWN OF CALABASH
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, November 10, 2009-6:00pm**

TENTATIVE AGENDA

CALL TO ORDER: Mayor Clemmons

PLEDGE TO FLAG: Mayor Clemmons

ROLL CALL:

APPROVAL/ADJUSTMENT OF AGENDA:

PUBLIC HEARINGS:

1. An amendment to §153.306 of the Calabash Code of Ordinances—add Section (C) provisions for Packed Parking—if approved, this ordinance would add provisions for allowing packed parking under certain conditions. (Calabash Ordinance Amendment #2009-11-01)
2. An amendment to §153.140 (A) of the Calabash Code of Ordinances—if approved, this amendment would allow Telephone Promotional Sweepstake businesses as a permitted use in the Central Business zoning district. (Calabash Ordinance Amendment #2009-11-02)
3. An amendment to §153.309 (B) of the Calabash Code of Ordinances—if amendment #2009-11-02 above is approved, this amendment would regulate the parking requirements associated with businesses engaged in Telephone Promotional Sweepstakes—1 space for every 2 machines plus 1 space for each employee on the largest shift. (Calabash Ordinance Amendment #2009-11-03)
4. A rezoning request submitted by Mr. Jack Haynes, property owner, to rezone the property at 9160 Beach Drive (Tax ID# 241OB002) from Manufactured Housing II (MFH-II) to Central Business (CB).

MAYOR'S COMMENTS:

PUBLIC COMMENTS:

PRESENTATION: S. Preston Douglas and Associates present the 2008-2009 Fiscal Year Audit to the Board of Commissioners. (Mr. Johnny Britt)

CONSENT AGENDA:

1. Approve minutes of August 11, 2009; Regular Meeting
2. Approve minutes of October 13, 2009; Regular Meeting
3. Approve minutes of October 21, 2009; Special Meeting/Pearl Public Hearing

MINUTES: (During Approval/Adjustment of Agenda any minutes that require discussion should be moved off the Consent Agenda to this section)

CORRESPONDENCE:

INTERIM TOWN ADMINISTRATOR'S REPORT: Attached

BUILDING INSPECTOR'S REPORT: Attached

COMMITTEE REPORTS:

1. Fire Department—Commissioner Herman
2. Planning & Zoning—Written Report Attached
3. Finance—Commissioner King
4. Water/Wastewater—Mayor Clemmons
5. Town & Merchant—Commissioner King
6. Stormwater—Written Report Attached
7. Long Range Planning—Commissioner King

OLD BUSINESS:

1. **Discussion/Action** to consider Non-Profit Funding Application submitted by Communities in Schools.
2. **Discussion/Action** to consider amendment to §153.306 of the Calabash Code of Ordinances—add regulations for Packed Parking.
3. **Discussion/Action** to consider amendments regarding Telephone Promotional Sweepstakes:
 - a. Amend §153.140 of the Calabash Code of Ordinances—add Telephone Promotional Sweepstakes as a permitted use in the Central Business District.
 - b. Amend §153.309 of the Calabash Code of Ordinances—add parking requirements for Telephone Promotional Sweepstakes
4. **Discussion/Action** to consider and amendment to the Official Zoning Map—rezone Tax ID# 241OB002, 9160 Beach Drive from MFH-II to Central Business (CB); rezoning request submitted by Mr. Jack Haynes, property owner.
5. **Discussion/Action** consider zoning Tax ID#'s 2550000304, 2550000305, 2550000307, 2550000308 (properties owned by Jim Bunce & William Autry) Residential-8000 as recommended by the Planning & Zoning Board; the Board of Commissioners held a public hearing on September 8, 2009, the matter was tabled by the Board of Commissioners on October 13, 2009.

NEW BUSINESS:

1. **Discussion/Action** to consider revising the Job Description for the Office Assistant to include updating Code Books once the Board of Commissioners passes ordinances. (Commissioner Melahn)
2. **Discussion/Action** to consider revising the Branch/Brush/Leaf Pick-Up Program to run year-round vs. nine months.
3. **Discussion/Action** to consider leases and purchases:
 - a. Pitney Bowes Postage Meter (lease agreement)
 - b. Town of Calabash street maps (purchase)
4. **Discussion/Action** consider recodification of Title VII of the Code of Ordinances—Traffic Violations. (Commissioner Melahn)
5. **Schedule Meeting** of the Long Range Planning Committee. (Commissioner King)
6. **Action** to schedule a Special Board of Commissioners Meeting for Monday, November 16, 2009, 10:00 am to remove the appointment of Interim Town Administrator from Kelley Southward and to appoint Hiram J. Marziano II as Town Administrator, Zoning Administrator, Personnel Officer, and Budget Officer.
7. **Action** to schedule a Special Board of Commissioners Meeting to hold a Workshop for the purpose of identifying areas of Shallotte Partners' Master Site Plan that must be addressed by the developer prior to Board of Commissioner approval of the Master Site Plan.
8. **Discussion/Action** to consider approval of the 2008/2009 Fiscal Year Audit as prepared and presented by S. Preston Douglas and Associates.

CLOSED SESSION:

1. Pursuant to G.S 143-318.11 (a)(6)—Personnel Matters
2. Pursuant to G.S 143-318.11 (a)(3)—Consult with the Town Attorney regarding legal matters.

ACTION AS A RESULT OF CLOSED SESSION:

PUBLIC COMMENTS:

BOARD COMMENTS:

ADJOURN: