



TOWN OF CALABASH, NORTH CAROLINA

Post Office Box 4967 • 882 Persimmon Road • Calabash, NC 28467
 Administration: (910) 579-6747 • Building Inspector: (910) 579-0500 • Fax: (910) 579-5494
 Web Address: www.townofcalabash.net • Email: towncalabash@atmc.net

PERMIT APPLICATION Banners/Temporary Signs/A-Frame Signs

This section to be completed by the applicant:

Date: _____

Owner or Lessee Name (PRINT): _____

Business Address: _____
 (Complex Name) (Unit #) (Street Address)

MAILING ADDRESS: _____
 (Street) (City) (Zip)

Contact Telephone Number: _____
 (Business #) (Cell #) (Email)

Location of Banner and/or Sign: _____

THIS APPLIES TO ALL SIGNAGE:

Using the back side of this application, draw a sketch of the proposed signage, include exactly what the banner and/or sign will say, show the location on the site and measurements from existing structures such as electric poles and other types of signs.

Applicant: Indicate which type of sign/banner(s) you are seeking to install:

___ **Banners** (\$25 fee)

One per business at any one time. Available for 30 days from the date of the permit. Maximum of 4 banners per calendar year. May be purchased consecutively or intervals. Maximum size 60 square feet. Cannot be placed in the public right-of-way or in a manner that impedes a driver's line of sight. Swooper flags (or feather flags) are considered banners. (This is a summary; see UDO for complete text.)

Banner and/or sign material: _____ Cost of banner: _____

Is this your () 1st fee based banner of the calendar year () 2nd () 3rd () 4th?

Is the banner for ___ 1 month ___ 2 months ___ 3 months ___ 4 months?

*****TURN PAGE OVER TO COMPLETE THIS APPLICATION*****

____ **Free Standing A-Frame Sign:** One per business. Sign to be removed when the business is closed. Size cannot exceed 12 square feet. Cannot be placed in the street right-of-way or in vehicular line of sight. No additional signage/balloons/other devices are to be affixed to the sign. (This is a summary; see UDO for the complete text.)

____ **Temporary Business Banner/Sign:** To announce/advertise opening of a new business or closing of a business. Limited to 30 days prior to opening and 30 days following the opening. (This is a summary; see UDO for complete text.)

____ **Campaign Signs:** Can be placed 60 days prior to election. Not to be placed in the public right-of-way. Not to be attached to trees/fences/utility poles. Not to be larger than 16 square feet in area.

____ Description of Other Type of Temporary Sign: _____

Use this section for sketch and details:

Applicant Signature

(This section to be completed by Town Hall Staff)

_____ Parcel# _____

The requested signage has been approved by _____.

It is to be removed by _____.

Special conditions/details _____.