



**TOWN OF CALABASH
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, November 14, 2017 - 7:00pm**

AGENDA

CALL TO ORDER: Mayor Knight

PLEDGE TO FLAG: Pledge will be led by Boys Scout Troup 201

ROLL CALL:

APPROVAL/ADJUSTMENT OF AGENDA:

RECOGNITION:

In Honor of Former Mayor Anthony Clemmons

PRESENTATION:

Presentation of Town's Financial Statement for the Fiscal Year Ending June 30, 2017

Paula Hodges, Martin, Starnes & Associates, CPAs will make presentation of the Town's Financial Statement for Fiscal Year 2016-17

APPROVAL OF BOARD MEETING MINUTES:

1. October 10, 2017 Regular Meeting

MAYOR'S COMMENTS:

COMMISSIONER COMMENTS:

CORRESPONDENCE:

PUBLIC COMMENTS #1: (3 minutes per speaker)

OLD BUSINESS: N/A

PUBLIC COMMENTS #2: (3 minutes per speaker)

NEW BUSINESS:

1. **Discussion/Action Item: Request from Boy Scouts of America Troop 201 regarding Donation of Funds to Support the Scouts Community Service Projects**

A letter has been received from Boy Scout Troop 201 requesting a donation of Town funds to assist in supplying gear and training necessary to participate in outdoor activities and numerous community service projects

- 2. Discussion/Action Item: Consider Proposals Received in Response to the Town's RFP for Town Services Equipment**
Board will consider bids received in response to the Town's RFP for an excavator and dump trailer for Town Services Department (Town Administrator Nance)
- 3. Discussion/Action Item: Budget Ordinance Amendment # 2 for Fiscal Year 2017-18**
Consider approval of amendment to the annual Budget Ordinance to amend revenues and expenditures related to the Town's planned purchase of capital equipment and recent purchase of waterfront property (Staff)
- 4. Discussion/Action Item: Request for Approval to Discard Unused/Outdated Cell Phones**
Staff is requesting Board approval to discard outdated cell phones that are no longer used by the Town (Staff)
- 5. Discussion/Action Item: Board Authorization to Issue Christmas Bonus Checks to Town Employees**
Board will consider approval to issue annual Christmas bonus checks to Town employees as budgeted (Town Administrator Nance)
- 6. Discussion/Action Item: Request for Town Administrator to Negotiate Preliminary Planning Work for Waterfront Park**
Board will consider information regarding proceeding with planning work for the Town's waterfront park property on Highway 179 (Town Administrator Nance)
- 7. Discussion/Action Item: Consider Appointment to the Town's Community Service Committee**
The Board will consider interest expressed in volunteering to serve on the Calabash Community Services Committee (Staff)

PUBLIC COMMENTS #3: (3 minutes per speaker)

DEPARTMENT/COMMITTEE REPORTS: Written reports: Town Administrator, Town Services, Building Inspector, Local Economic Development Committee, Planning & Zoning Board, Long Range Planning Committee, Emergency Management Committee and Community Services Committee.

OVERSIGHT REPORTS:

Oversight Board Members will provide their report for the month:

1. Calabash Fire Department—Commissioner Herman
2. Finance—Commissioner Nance
3. LEDC Committee —Commissioner Herring
4. Calabash Merchant's Association — Commissioner Herring
5. Stormwater—Commissioner Herman
6. Personnel—Commissioner Melahn
7. Policy & Procedures—Commissioner Herring
8. Zoning/Inspections—Commissioner Buccilli
9. Town Services—Commissioner Nance
10. Community Services Committee—Commissioner Melahn

PUBLIC COMMENTS #4: (3 minutes per speaker)

CLOSED SESSION:

1. Pursuant to G.S 143-318.11(a) (6) Personnel Matters

ACTION AS A RESULT OF CLOSED SESSION:

PUBLIC COMMENTS #5: (3 minutes per speaker)

BOARD COMMENTS:

ADJOURN: